

Notice of meeting of

Staffing Matters & Urgency Committee

To: Councillors Waller (Chair), Runciman (Vice-Chair),
Fraser, Gillies and Scott

Date: Wednesday, 9 September 2009

Time: 5.30 pm

Venue: The Guildhall, York

AGENDA

1. Declarations of Interest

At this point, Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider the exclusion of the press and public from the meeting during consideration of the following:

Agenda Item 5 (Equal Pay) on the grounds that it contains information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. This information is classed as exempt under paragraphs 4 and 5 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

3. Minutes (Pages 3 - 4)

To approve and sign the minutes of the meeting of the Staffing Matters and Urgency Committee held on 1 June 2009.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5.00 pm on Tuesday, 8 September 2009.**

5. Equal Pay (Pages 5 - 12)

This report provides an update on Equal Pay litigation.

6. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact details:

- Telephone – (01904) 552030
- E-mail – jayne.carr@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

যদি যথেষ্ট আগে থেকে জানানো হয় তাহলে অন্য কোন অর্ধাতে তথ্য জানানোর জন্য সব ধরনের চেষ্টা করা হবে, এর জন্য দরকার হলে তথ্য অনুবাদ করে দেয়া হবে অথবা একজন দোঅবী সরবরাহ করা হবে। টেলিফোন নম্বর (01904) 551 550।

Yeteri kadar önceden haber verilmesi koşuluyla, bilgilerin terümesini hazırlatmak ya da bir tercüman bulmak için mümkün olan herşey yapılacaktır. Tel: (01904) 551 550

我們竭力使提供的資訊備有不同語言版本，在有充足時間提前通知的情況下會安排筆譯或口譯服務。電話 (01904) 551 550。

اگر مناسب وقت سے اطلاع دی جاتی ہے تو ہم معلومات کا ترجمہ مہیا کرنے کی پوری کوشش کریں گے۔ ٹیلی فون (01904) 551 550

Informacja może być dostępna w tłumaczeniu, jeśli dostaniemy zapotrzebowanie z wystarczającym wyprzedzeniem. Tel: (01904) 551 550

Holding the Executive to Account

The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING	STAFFING MATTERS & URGENCY COMMITTEE
DATE	1 JUNE 2009
PRESENT	COUNCILLORS RUNCIMAN (VICE-CHAIR), FRASER, GILLIES, SCOTT AND REID (SUBSTITUTE)
APOLOGIES	COUNCILLOR WALLER

1. **DECLARATIONS OF INTEREST**

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda.

Cllr Fraser declared a personal, non prejudicial interest in the business generally, as a member of the retired sections of UNISON, UNITE, the TGWU and ACTS.

2. **MINUTES**

RESOLVED: That the minutes of the Staffing Matters & Urgency Committee meeting held on 18 December 2008 be approved and signed by the Chair as a correct record.

3. **PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

4. **APPOINTMENTS COMMITTEE FOR ASSISTANT DIRECTOR OF COMMISSIONING AND PARTNERSHIPS POST (HOUSING AND ADULT SOCIAL SERVICES)**

Members considered a report which sought formal approval to establish an Appointments Committee for the above post and delegation of sufficient powers to that committee to enable it to conduct the recruitment process and select and appoint a candidate to the post.

It was explained that the previous post-holder had retired in January 2009 and the current post holder had been employed on an interim basis, pending the discussion of arrangements for strategic commissioning with the NHS in North Yorkshire and York. Agreement had now been reached on a 'virtual team' approach which meant there was no need to establish a joint post at Chief Officer level. It was therefore necessary to make a permanent appointment to the existing post as soon as possible, since the post holder would play a crucial part in shaping future working

arrangements. Approval was sought to establish a politically balanced Appointments Committee, comprising five members, to conduct the recruitment process.

Members queried whether there was a need for them to meet every time an appointment was needed at Director or Assistant Director level. The Chair agreed to make further enquiries about this.

RESOLVED: (i) That an Appointments Committee be established, consisting of five Members - two Liberal Democrat, two Labour and one Conservative, as set out below:¹

Liberal Democrat	(2)	Cllr Runciman Cllr Morley
Labour	(2)	Cllr Fraser Cllr Simpson-Laing
Conservative	(1)	Cllr Wiseman

(ii) That the Appointments Committee be authorised to conduct the final interviews, select a successful candidate and make an offer of employment subject to the necessary employment procedures.

REASON: To enable an appointment to be made to the post of Assistant Director of Commissioning and Partnerships.

Action Required

1. Establish the committee and liaise with the membership regarding meetings etc. MH

A WALLER, Chair

[The meeting started at 12.30 pm and finished at 12.40 pm].

By virtue of paragraph(s) 4, 5 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank